



# GLOUCESTERSHIRE BOWLS ASSOCIATION

A Member of Bowls England.

## G.B.A Joint Executive Committee

Minutes of meeting of Saturday 29 July 2017

Falcon B.C. : 10.00 a.m.

**Members present:** Chair - Peter Langley (County Administrator) PL, Lindsay Collin (Deputy County Administrator and WD BE Delegate) LC, Myra Savage (WD Match Secretary) MS, Maddie Hale (County Treasurer) MH, Avril Hole (Deputy County Treasurer) AH, Roger Harrison (MD Match Secretary) RH, Linda Bennett (WD Delegate) AH, Anne Beaven (WD co-opted Delegate) AB, Keith Hawkes (Deputy County Treasurer) KH

1. **Apologies** Bryan Fox (MD BE Delegate) BF [ LC explained the current health situation with Bryan to the Committee, who sent their warmest regards to him. ]

2. **Joint Executive Meeting Minutes 11 March 2017**

Accepted as a correct record.

3. **Matters arising from those Executive Minutes**

3.1 (item 5.2) MH noted that a levy of 25p would probably not be quite sufficient (see item 5 below).

4. **Preliminary matters - Chairman**

4.1 PL congratulated the Women's Division, and their John's Trophy team, on their success in reaching the John's semi-final at Leamington on 5<sup>th</sup> August, wishing them well in attempting to reach the Final. The victories so far against Devon and Somerset had been notable.

4.2 He felt that the present Executive Committee year had gone well so far, and thanked the members of the committee for their various inputs.

4.3 LC took the opportunity to thank PL for his work on publicity for the GBA generally, and including attending (and photographing) the WD events.

5. **Financial Report (Treasurer)**

5.1 General finances year up to 21 July 2017 (details in separate prior document) :

- Income and Expenditure both about £38K, but with a small negative balance of £311 at present. Also circa £285 still to be paid out, so a negative balance of about £600 might be expected.
- Mixed matches summary included, with £460 additional income still anticipated, but estimate £870 to be paid out in the same time period.
- This would suggest a total estimated 'loss' to around £1010, an average (per 3680 affiliated members) of 27p. A 30p levy would raise £1104 towards what are the Joint Executive's 'running expenses'. We can leave deciding on this Joint Executive levy until the September meeting, as any additional 2017 affiliation payments incoming might just possibly still have a positive impact. (action – MH)
- A minor way of saving money on the remaining GBA mixed matches might be to pick mainly Bristol players for the Somerset mixed game, and mainly mid and northern players for the other mixed games, but this might not prove feasible. (action – MS and RH)

5.2 Affiliations (details of 2016/7 position in GBA database summary previously provided by MH) :

- 12 clubs had still not responded – despite repeated promptings and also their database entries being sent to them. Some discussion of these clubs and also measures that might be taken to encourage them to respond.

- 103 net additional GBA affiliations so far, with 50 clubs in total sending amended returns during the season, some of them more than once.
- MH reviewed the proposed 2017/8 affiliation form. A few points raised, including :
  - Send out database entries to clubs only on request
  - Mention the period April to September, to emphasise that all 2017 players must be included
  - Clarify again that playing Life Members must be affiliated by clubs (action – MH)
- PL to send out affiliation forms at the end of August.

5.3 BF had wished to convey his thanks to MH for all her detailed work on all aspects.

5.4 More discussion of GBYDS monies, not yet obtained from former GBYDS Treasurer. AH to communicate, as monies came from WD. (action – AH)

## **6. Match Secretaries' Report. GBA Mixed matches 2018.**

6.1 Little income from first two mixed matches, particularly as monies from Cheltenham Whaddon game had been donated to a charity.

6.2 Discussion on the possibility of having GBA mixed games at Cam during the 2018 season. The difficulty was not having six legal-width rinks there. Agreed that Cam should at least have one game, but a five-rinker, with Hereford being approached for this fixture. (action – MS)

6.3 Suggested that Kingswood & Hanham might be approached to host a GBA mixed game. (action – MS)

## **7. 2017 Annual Luncheon & Presentations**

7.1 All paperwork had been sent out, with an encouragement to clubs to get involved. Should be good turn-out, with hopefully the John's team attending. One club's booking already received !

7.2 Raffle will be run by MH, with AB assisting as required. (action – MH)

## **8. Preparations for Autumn GBA Meetings**

8.1 Suggested content of GBA JCM in November :

- The affiliation process and requirements
- Schedules for 2017 Constitution & Rules
- Changes in governance and structure of Bowls England
- Open Forum (but with items 'as notified' to Administrator)

## **9. Schedules**

9.1 LC had prepared three of the required 'Schedules' associated with the new Constitution & Rules, which were considered by the committee, with some amendments being agreed (action – LC) :

- 'Schedule D : Functions and Responsibilities of GBA Committees'. A few minor changes in responsibilities (or wording) agreed.
- 'Schedule A : Requirements for member clubs and organisations'. One clause thought unnecessary deleted, plus a few minor amendments made.
- 'Schedule F : GBA Greens Committee protocols'. Little change suggested by Executive Committee, but BF (on GC) had assented to the content of the schedule, and it had also been passed to Alan Taylor (Cheltenham Spa) for informed comment. LC would adjust in the light of feedback from Alan. (action – LC)

Noted that BF had indicated that he basically agrees with all the Schedules, including F, where he is on the Greens Committee.

## **10. Executive Officers for 2018**

10.1 Consideration needs to be given to a replacement for MH as County Treasurer, who has indicated that she wishes to give up, after 10 years on the Executive. Pointed out by members that this key role requires a specialist, at least someone with clear financial experience, familiar with spreadsheets and conscientious.

10.2 Possibility of giving part of the role to another person, not necessarily on the Executive. Though affiliations are the most demanding and time-consuming, managing the Annual Luncheon bookings could be passed on to somebody else.

10.3 No other Executive Officer roles need to be considered at this time of year.

**11. Bowls England report**

11.1 BE Special Consultative Meeting, Leamington 21 August 2017. PL will act as proxy for BF, who will be unable to attend on GBA's behalf, due to health issues. LC also unable to attend, due to work demands, but as she is on BE Policy & Management Committee, she is aware of all the background; no proxy in her case.

**12. Any other business**

12.1 Request from Bishops Cleeve BC to buy junior woods and loan out to clubs for coaching. Thoroughly discussed, but felt inappropriate for County to own woods, as well the associated organisational difficulties. Also felt that few clubs would actually profit from this, plus there would be insurance issues. LC to write to Bishops Cleeve and suggest them investigating grant aid, including Section 106 monies. (action – LC)

**Date of next meeting - Saturday 2<sup>nd</sup> September - 10.00 am - Falcon B.C**